

**City of Harrington  
MINUTES  
Library Site Selection Committee Meeting  
April 13, 2015**

A meeting with the Harrington Library Site Selection Committee was held at Harrington City Hall, 106 Dorman Street, on April 13, 2015 and was attended by the following committee members: Council Member Amy L. Minner, Chairman; Council Member Charles W. Porter; Doug Crouse; Christine Hayward, Library Director; Planning Commissioner James Coudriet; and Marie Cunningham.

Also present: Teresa Tieman, City Manager; Debbie Pfeil, AECOM, City Planner; Mike Reiman, Becker Morgan; Anthony Moyer, Mayor; Mike Finney; and Adam Burlew.

Chairman Minner called the meeting to order.

The Pledge of Allegiance was given.

**Review of Library site matrix**

Chairman Minner stated that the Committee has performed their evaluation of the sites.

The City Planner stated that her office and Becker Morgan reviewed the three sites and ranked the Little Mastens Corner site as one, the Delaware Avenue site as two, and the Peck Avenue site as three. When the Committees scores were included with the engineering score, there was a tie between the Delaware Avenue and Little Mastens Corner sites. When it comes to engineering, both sites are equal. There has not been full investigations done on the properties, such as soil samples.

Marie Cunningham asked about the cost of the properties. The City Planner stated that the cost of the properties or any improvements, such as roads, has not been addressed.

Mike Reiman stated that the matrix is to provide a mechanism for objectively looking at each property and evaluating how it addresses access, visibility, relationship to school, and availability of land and utilities. Each category was weighted based on the importance that was previously determined by the Committee. The next step is to focus on a property and conduct a deeper analysis.

Council Member Porter asked about the estimated cost of the properties.

Discussion occurred regarding the availability of utilities. It was determined that all three of the properties would be able to connect to utilities without much difficulty.

Chairman Minner stated that the Committee previously made a recommendation to the City Council for two properties.

Marie Cunningham stated that although the overall ranking was equal, Becker Morgan ranked Delaware Avenue significantly higher. The community also seemed to prefer Delaware Avenue as well.

The City Manager stated that the decision is left to the City Council as to how the City should proceed. The City Planner stated that after the City conducts due diligence research on the property, the price can then be negotiated with the property owner. Mr. Reiman stated that one property should be selected to investigate further, and if that falls through, then the second property can be investigated.

Discussion occurred regarding the walkability of the Delaware Avenue and Little Mastens Corner Road sites.

Doug Crouse stated that the scores are too close between the two properties to choose one.

A MOTION was made by Committee Member Crouse, seconded by Council Member Porter, to put forth both the Delaware Avenue and Little Mastens Corner Road sites to the City Council for the Council to decide a preferred property. The MOTION passed unanimously.

### **Public Comments**

Mayor Moyer thanked the Committee and consultants for their work.

### **Council/Committee Comments**

Chairman Minner thanked the Committee for their work.

There being no further business, the City Council Workshop adjourned.

Respectfully Submitted,

Kelly Blanchies  
Clerk of Council